



City Manager's Report

City Departments

2-20-2024

City Manager – Sam Sanders (he/him)

- Joined Mayor Wade on *In My Humble Opinion* where we talked about All Things Charlottesville on Sunday, January 29th; Thank you to Charles and Razor for a great conversation.
- My 2nd Quarter Work Plan has been posted on the City Manager's Webpage for review (copy attached).
- Events/Meetings Attended:
 - Charlottesville Emergency Shelter Operations Plan Review & Tabletop Exercise – February 6th
 - Had an Introductory Meeting with the Blue Ridge Rotary Club– February 7th
 - Spoke about *Managing Conflict Resolution* to Chamber's Leaders Lab – February 9th

Deputy City Manager for Social Equity – Ashley Marshall (she/her)

- SOCIAL SERVICES HELPS LAUNCH LOCAL CAREPORTAL
 - The Department of Social Services has partnered with area faith-based organizations to participate and launch the CarePortal program. This new, online program will work to expand the community supports available to families who are involved with the child welfare system. Social workers put in a request a child or family has and participating groups answer that request. For more information please reach out to the Department of Social Services for more information 434-970-3400.
- CITY MARKET VENDOR APPLICATIONS OPEN
 - Calling all interested vendors! The City Market, a program of Parks & Recreation, is currently accepting applications for the 2024 market season. Interested vendors can apply online at: <https://www.charlottesville.gov/623/Market-Vendor-Application>.
- CHILDREN'S & ADAPTIVE SUMMER CAMP REGISTRATION OPEN
 - The Parks and Recreation Department will host its annual summer camps starting in June 2024. City residents can begin registering their children and loved ones starting on February 12th online at: <https://vacharlottesvillweb.myvscloud.com/webtrac/web>.
 - We would also like to remind the public that Parks and Recreation also offers scholarships for eligible City residents that can be applied to classes and camps. Information on our scholarship program is available online at: <https://www.charlottesville.gov/950/Scholarships>.

Charlottesville Area Transit – Director Garland Williams (he/him)

- Michael J. Newbill will join CAT as the Assistant Director of Transit for Maintenance and Facilities on March 11, 2024. Michael's strong background in municipal and local government, complemented by over 11 years of experience in Fleet Management, provide the years of experience needed to improve CAT's service repair model.

Charlottesville Fire Department – Chief Michael Thomas (he/him)

- The Charlottesville Fire Department is currently seeking applications for the position of Firefighter/EMT. No previous experience is required as the CFD will provide on-the-job training to certify individuals as firefighters and emergency medical technicians during their recruit academy. Applicants must possess a valid driver's license, a high school diploma or GED equivalent, and must agree to and sign a no-tobacco contract. The CFD is looking for candidates from all backgrounds, and we strongly encourage women and individuals from diverse communities to apply for the position. The starting salary for this role is \$50,552. Applications will be accepted until Thursday, February 22, 2024, at 5:00 p.m. If you're interested in making a difference in the Charlottesville community, you can find more information about this position and how to apply at www.charlottesville.gov/fire.

Department of Information Technology – Director Steve Hawkes (he/him)

- We're very happy to announce the long-standing Downtown Mall Wifi project with Ting is fully complete. The final access points, disclaimer for users, and configuration for the system were completed the end of January.
- On the staffing side, our new SAP Software Engineer, Anu Chakraborty, started February 5. Anu will help with many of the various SAP initiatives underway as well as be another resource for the SAP upgrade to S/4Hana project. Our UVA intern for this semester, Ziang Zhang, also started on February 5 and he will be working on a project to provide a better valid City address listing on our website.

Neighborhood Development Services – Director James Freas (he/him)

- The Charlottesville Development Code effective date is February 19. Beginning on that date, all applications received will be reviewed according to the new code.

Parks & Recreation – Acting Director Riaan Anthony (he/him)

- Meadowcreek Golf Course has awarded a contract to Troon Golf who will manage the day-to-day operations for the course. Troon Golf is expected to transition into operations in March.
- City Market is accepting applications for the 2024 market season. Interested vendors can apply online at: <https://www.charlottesville.gov/623/Market-Vendor-Application>.
- The Comprehensive Master Plan for the Department continues, and citizens can provide feedback and take the survey at:
<https://engagepros.mysocialpinpoint.com/Charlottesvillehttps://engagepros.mysocialpinpoint.com/Charlottesville>.

- Parks and Recreation will host its annual summer camps from June 17 – July 19th for ages 5-12 at Burnley Moran Elementary and Venable Elementary school. Registration for City of Charlottesville residents began on February 12, 10:00 AM. Residents can register online at <https://vacharlottessvilleweb.myvscloud.com/webtrac/web>. Residents can register online at <https://vacharlottessvilleweb.myvscloud.com/webtrac/web>.
- Registration for Adaptive Recreation Camps begins March 11 at 10:00 AM. The Community can register online at <https://vacharlottessvilleweb.myvscloud.com/webtrac/web>.
 - Nature Arts Camp (Ages 16-25) Book T Washington Recreation Center July 29-August 2.
- Adaptive camps will run June 17- July 26 at Crow Recreation Center (Ages 6-13) and Albemarle Post High House (Ages 14-22). Registration for Adaptive Recreation Camps begins March 11 at 10:00 AM. The Community can register online at <https://vacharlottessvilleweb.myvscloud.com/webtrac/web>.
- Parks and Recreation also offers scholarships for eligible City residents that can be applied to classes and camps. Information on our scholarship program is available online at: <https://www.charlottesville.gov/950/Scholarships>.
- The Department's annual Father Daughter Dance at Carver Recreation Center was held on February 16th and 17th from 5pm-7pm. We hope all the attendees had a great time! Registration for this event is online at <https://vacharlottessvilleweb.myvscloud.com/webtrac/web>.
- Scholarships are available for residents only at <https://www.charlottesville.gov/950/Scholarships>.
- Congratulations to Interim Director Riaan Anthony for his acceptance into the National Recreation and Park Association's Director's School, a professional development program that attracts leaders in Parks and Recreation spaces across the country, in March 2024.

Public Works – Director Steven Hicks (he/him)

- The City Leaf Collection Service is scheduled to end Thursday, February 29th. Remaining collection dates for your zone:
 - Zone A: February 5th - February 9th
 - Zone B: February 12th - February 16th
 - Zone C: February 19th - February 23rd
 - Zone D: February 26th - February 29th
 - *Please note the text-alert reminder service should now reflect these new service dates
- We appreciate your patience and understanding as our crews work toward a thorough final round clean-up for the City, after winter weather and safety sensitive operation efforts caused a delay in the original leaf collection schedule. Information around the leaf collection, including updated schedule materials can be found here: <https://www.charlottesville.gov/395/Leaf-Collection>.

Utilities – Director Lauren Hildebrand (she/her)

- The Department of Utilities' Annual Customer Satisfaction Survey is now open. Utilities values customer feedback and welcomes the opportunity to gather information that helps us continue, and build on, our range of services, programs, and initiatives. Customers can access the survey link through Utilities' electronic newsletter and on our website at www.charlottesville.gov/utilities. Paper copies of the survey are available upon request by contacting Utilities Outreach at (434) 970-3686. All responses will be kept completely confidential. Thank you in advance for your participation!
- The Department of Utilities is excited to announce that the Arbor Day Foundation's Energy-Saving Trees Program is back for its third year! Utilities customers in the City of Charlottesville have an opportunity to continue the tree-mendous success of this program by receiving one of 200 free trees to plant on their property. The strategic planting of trees helps conserve energy and reduce energy bills for individual households, while simultaneously providing additional benefits to the broader community. Tree reservations are limited to one tree per service address and made on a first-come, first served basis beginning Monday, March 4th. Reservations can be made by accessing Utilities' interactive tree portal provided by the Arbor Day Foundation at www.arborday.org/charlottesville. For more information about the Energy-Saving Trees Program, please contact Utilities Outreach at utilitiesoutreach@charlottesville.gov.

Social Services – Director Sue Moffett (she/her)

- The Charlottesville Department of Social Services joined with the Albemarle Department of Social Services and area faith based organizations to launch the CarePortal. This new, online program will help expand the community supports available to families who are involved with the child welfare system. Social workers put in a request a child or family has and participating groups answer that request. Contact the Department of Social Services for more information 434-970-3400.